



हरियाणा शहरी विकास प्राधिकरण  
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To

1. All the Administrator(s), in the state.
2. All the Estate Officer(s), in the State

Memo No. A-4-UB-2017/

**Subject: - Regarding review of processing fees prescribed in instructions dated 26.02.2009 in respect of Institutional Plots/Sites.**

1. This is in partial modification of policy guidelines circulated by this office memo. No. UB-A-K.K./2009/5104-26 dated 26.02.2009 on the subject cited above.
2. The matter regarding review of processing fee prescribed in instructions dated 26.02.2009 in respect of Institutional Plots/Sites was placed before the Pradhikaran in its 113<sup>th</sup> meeting held on 16.02.2018 vide agenda item no. 25 for consideration and decision. The Pradhikaran has approved that henceforth processing fee in institutional plots/sites may be charged as ₹25,000/- instead of ₹5,000/-. It has also been decided that while examining such cases it may be ensured and certified that no commercial activities being run by the institution in these allotted sites. A copy of agenda item alongwith extract of proceedings of the meeting is sent herewith.
3. You are therefore requested to take further action accordingly and action taken report may be sent to this office immediately.

DA/As above

(B.B. Taneja)  
Superintendent (U.B.)  
for the Chief Administrator, HSVP

Endst. No. A-4-UB-2017/

49787

Dated:- 14/3/18

A copy of the above is forwarded to the following for information and necessary action in continuation of this office endst. No. 214812 dated 15.11.2017:-

1. The Chief Controller of Finance, HSVP, Panchkula.
2. The Chief Engineer, HSVP, Panchkula.
3. The Chief Town Planner, HSVP, Panchkula.
4. The Secretary, HSVP, Panchkula.
5. The GM(IT), HSVP, Panchkula. He is requested to host it on HUDA Web-site.
6. The District Attorney, HSVP (HQ), Panchkula.
7. The Dy. ESA, HSVP (HQ), Panchkula.
8. All the Assistant/Record Keepers, Urban Branch, HSVP (HQ), Panchkula.

(B.B. Taneja)  
Superintendent (U.B.)  
for the Chief Administrator, HSVP