

No. 5/4/2005-1AR
Government of Haryana
Administrative Reforms Department

Dated Chandigarh, the 29th June, 2021

To

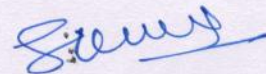
All the Administrative Secretaries to Govt., Haryana.

Subject: Preparation of 15th Annual Report for the period 1.1.2020 to 31.12.2020.

Sir/Madam,

I am directed to invite your attention to State Information Commission's letter No. 15118/SCIC/2020/EA-I dated 31.12.2020 on the subject cited above and to request to ensure that information in respect of their Department may be prepared and sent to the Commission in prescribed format at the earliest, so that the Annual Report of the Commission can be placed before the State Legislature. The letter dated 31.12.2020 has also been uploaded at official website of Chief Secretary, Haryana i.e. <http://csharyana.gov.in/>.

Yours faithfully,

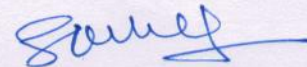


Superintendent (AR)
for Chief Secretary to Government Haryana,
Administrative Reforms Department. *W*

No. 5/4/2005-1AR

Dated Chandigarh, the 29th June, 2021

A copy is forwarded to the Under Secretary, State Information Commission, Haryana SCO No. 70-71, (1st Floor), Sector 8-C, Chandigarh w.r.t. their letter No. 7879/SCIC/2021/EA-I dated 10.06.2021 for information.



Superintendent (AR)
for Chief Secretary to Government Haryana,
Administrative Reforms Department *W*

STATE INFORMATION COMMISSION, HARYANA,
SCO NO. 70-71 (1st Floor), SECTOR 8-C, CHANDIGARH.
Telephone No. 0172-2726568, Fax No. 0172-2783834.
Email- ussichry@yahoo.co.in

No. 7878 SCIC/2021/EA-I dated

To

The Chief Secretary to Govt., Haryana,
(in Administrative Reforms Department),
Haryana Civil Secretariat, Chandigarh.

Dated 10 June, 2021

Subject:- Preparation of 15th Annual Report for the period 1.1. 2020 to 31.12.2020.

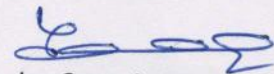
Sir,

I have been directed to invite your attention to the provision made in Section 25 of the RTI Act, 2005 wherein it has been provided that the State Information Commission shall, as soon as practicable after the end of each year, prepare a report on the implementation of the provision of this Act, during that year and forward a copy thereof to the appropriate Government. The Annual report so prepared is to be laid before the State Legislature.

To prepare the Annual Report, all the public authorities vide this office letter No.15118/SCIC/2020/EA-I dated 31.12.2020 (copy enclosed) were requested to ensure that information in respect of their department, may be prepared and sent to the Commission in prescribed format latest by 15.01.2021. But even subsequent reminders, dated 09.02.2021, 17.03.2021, 20.04.2021, 05.05.2021, 19.05.2021, and 01.06.2021 the requisite information is still awaited from all the public authorities, except mentioned in the enclosed Annexure –“A”.

It is, therefore, requested that all the public authorities, except mentioned in the Annexure “A”, may kindly be directed to supply the requisite information in prescribed format to the Commission within two weeks so that the Annual Report of the Commission for the calendar year 2020 can be prepared and submitted to the Government for placing before the State Legislature.

Yours faithfully,



Under Secretary,

for State Information Commission,

Haryana

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Annexure "A"

List of Public Authorities who have supplied information with regard to 15th annual report for the period 01.01.2020 to 31.12.2020

Administrative Secretaries

1. Vidhan Sabha
2. Transport Department
3. Excise & Taxation

Heads of the Department

1. Hospitality
2. Secondary Education
3. Food & Supply
4. Police
5. Medical Education
6. Archeology
7. Skill Development & Industrial Training
8. Technical Education
9. Horticulture
10. Chief Electoral Officers
11. Health Services
12. ESA
13. Irrigation
14. Transport
15. Industries & Commerce
16. Fisheries
17. Local Bodies
18. Sports and Youth Welfare
19. State Information Commission
20. Printing and Stationery
21. Elementary Education
22. Public Health and Engineering Department

Board and Corporation

1. HERC
2. Agro Industries
3. Haryana School Siksha Paroyojna
4. Kalpana Chwala Medical College
5. AIDS Control Society
6. BDS University Rohtak
7. Tourism Corporation
8. Pollution Control Board
9. Uttar Haryana Bijli Vitran Nigam
10. Bhagat Phool Singh Mahila Vishw Vidyalya
11. Haryana Vidyut Prasaran Nigam Ltd

No. 15118 SCIC/2020/EA-I

dated 31/12/2020

To

1. All the Head of the Departments in the State of Haryana.
2. The Commissioners of Ambala, Rohtak, Hisar, Faridabad, Karnal and Gurugram Divisions and all the Deputy Commissioners in the State of Haryana.
3. All the Managing Directors of Boards/Corporations/PSUS in the State of Haryana.
4. The Registrar, Punjab & Haryana, High Court, Chandigarh.
5. Secretary, Haryana Vidhan Sabha, Chandigarh.

Subject:-Preparation of 15th Annual Report of the State Information Commission, Haryana.

I have been directed to invite your attention to the provision made in Section 25 of the RTI Act, 2005 wherein it has been provided that the State Information Commission shall, as soon as practicable after the end of each year, prepare a report on the implementation of the provision of this Act, during that year and forward a copy thereof to the appropriate Government.

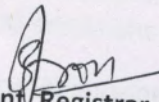
To prepare the annual report each Ministry or Department shall, in relation to the public authorities within their jurisdiction, collect and provide such information to the State Information Commission, as is required to prepare the report under this section and comply with requirements concerning the furnishing of that information and keeping of records for the purpose of this section.

Each report shall state in respect of the year to which the report relates:

- (a) The number of request made to each public authority ;
- (b) The number of decision where applicants were not entitled to access to the documents pursuant to the request, the provisions were invoked;
- (c) The number of appeals referred to the State Information Commission, for review, the nature of the appeals and the outcome of the appeals ,
- (d) particulars of any disciplinary action taken against any officer in respect of the administration of this Act;
- (e) The amount of charges collect by each public authority under this Act;
- (f) Any fact which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act;
- (g) Recommendations for reforms, including recommendation in respect of the particular public authorities , for the development , improvement , modernisation, reforms or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.

STATE INFORMATION COMMISSION, HARYANA,
SCO NO. 70-71 (1st Floor), SECTOR 8-C, CHANDIGARH.
Telephone No. 0172-2726568, Fax No. 0172-2783834.
Email- ussichry@yahoo.co.in

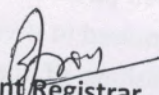
Since, it is a statutory requirement, which has to be essentially completed as early as possible. Accordingly, you are directed to ensure that the enclosed proforma is circulated to all the public authorities/Government Aided Organizations working under your control/jurisdiction. They may be asked to collect the information for the period from 1.1.2020 to 31.12.2020 and supply it to you latest by 15.01.2021. The said information for all the Public Authorities working under your control may be consolidated and sent to this Commission, as per Annexure "A" latest by 15.01.2021 positively.


Assistant Registrar,
for State Information Commission,
Haryana

Endst. No. 15119 SCIC/2020/EA-I dated 31/12/2020

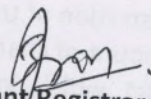
A copy is forwarded to all the Administrative Secretaries to Government of Haryana for information and necessary action. They are requested to ensure that information with respect to all the public authorities covered under the RTI Act working under their control is collected and sent to the Commission by the due date.

Besides, information in respect of their own department, at the Government level, may also be prepared and sent to the Commission within the above said time schedule.


Assistant Registrar,
for State Information Commission,
Haryana

Endst No. 15120 SCIC/2020/EA-I dated 31/12/2020

A copy is forwarded to the Chief Secretary (in AR branch) for information and necessary action. He is requested to follow up this matter with the concerned Administrative Secretaries under intimation to the Commission.


Assistant Registrar,
for State Information Commission,
Haryana

Annexure "A"

Register of requests for information to & disposal of requests under RTI Act, 2005.

w.e.f. 01.01.2020 to 31.12.2020

Sr. No.	Name of Public Authority	Number of requests received	Number of requests rejected (reasons in brief) as per provisions of the Act	Number of complaints/appeals referred to the State Information Commission	Particulars of any disciplinary action taken against any official on account of violation of RTI Act.		The amount of charges collected	Factual report of the efforts made by the Public Authorities to administer and implement the spirit and intention of this Act.	Recommendations, if any, received for the development/improvement/modernization/ reform or amendment to this Act or other legislation or common law or any other matter relevant to RTI Act and action taken thereon.
					(a)	(b)			
1		2	3	4	5		6	7	8
		(a)	(b)		(a)	(b)	(a)		
		u/s 8	u/s 9		On the recommendation of the Commission	Otherwise	Application charges u/s 6(1)	Documentation charges u/s 7(3)	