



**HARYANA SHEHRI  
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From

The Chief Administrator,  
HSVP, Panchkula

To

All the Zonal Administrators, HSVP.  
All the Estate Officers, HSVP.

Memo No. DA/2019 120281

Dated: 09/07/19

**Subject: RSA No. 2359/2017 titled as HUDA and anr. vs Rajesh Kumar. (Plot No.1721, Sector-4, Kurukshetra)-Instructions regarding implementation or challenge to judgment/ orders of the Hon'ble Courts and updation of CCTNS.**

In supersession of this office letter no. 58162 dated 27.03.2018 issued in CWP No. 15424 of 2016 titled as Neelam Rani Vs State of Haryana.

Whereas; vide referred letter it was directed that decision regarding filing of appeal/LPA/SLP may be taken in accordance with the instruction dated 07.08.2009 by the Zonal Administrators.

Whereas; it has been noticed that neither the Estate Officers nor the Zonal Administrators are monitoring the court cases and are not even aware of the decision of the Hon'ble Courts. Thus, the Estate Officers are referring the cases to Zonal Administrators after delay and even at times, when limitation period for filing appeal etc is about to lapse and at times, even after such lapse of prescribed period of limitation.

Whereas; It has also been noticed that the Zonal Administrators are not taking prompt action to decide the reference of the Estate Officers for filing appeals etc or implementation and numerous cases have been delayed in this manner. It has also been noticed that despite the referred instructions that the Zonal Administrators shall decide the matters at their own level, still they are sending reference to the legal cell, HQ for decision, which further delays the decision making process.

Whereas; it has also been noticed that the cases are referred by the Zonal Administrators and Estate Officers without record or incomplete record and without any recommendations and financial implications.

Whereas; the ibid inaction on part of your office has resulted into unnecessary delay in taking the decision to implement the order or to challenge it. This has put the HSVP in an embarrassing position in the court of law with the Hon'ble Courts taking serious view of the same. This has resulted into meritorious cases being dismissed by the Hon'ble Courts at the threshold itself on ground of limitation and resultant financial loss to HSVP.

Whereas; it has been observed that it is not in the interest of HSVP to leave legal examination of the cases at the level of an ADA O/o Estate Officers & Zonal Administrators.

Whereas; non taking of timely action in court cases results into chain of litigation in form of execution petitions or COCPs, and second & third round of litigation in some cases.

Whereas; the matter has been re-considered and it has been decided that:

- a. Estate Officers shall send a reference for taking decision on implementation or to file appeal/ petitions etc. directly to the Legal Cell, H.Q. within a period of 5 days of the judgment/ order of the Hon'ble Court.
- b. Estate Officers shall ensure that reference contains complete dates and events upto the judgment/ order of the Hon'ble Court under examination, alongwith his recommendations, financial implications and policy, if any, affected by impugned judgment/ order. For any lapse on this account, the Estate Officers, ADAs and Assistants concerned shall be personally responsible.
- c. Estate Officers shall ensure that reference is accompanied by complete Photostat of file.
- d. Estate Officers shall be duty bound to ensure that directions of the legal cell, HQ are complied with, within a period of 3 days from date of communication of the decision of the competent authority with regard to challenge or implementation and report to that effect shall be sent to legal cell, HQ for appraisal of the Chief Administrator.
- e. Estate Officers shall ensure that all the court case are entered into CCTNS immediately on receipt of notice and shall ensure that CCTNS is completely updated and shall send a certificate to that effect to the legal cell, HQ. for



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- verification. However, Zonal Administrators shall continue to keep updated the CCTNS. A consolidated report with regard to updation of CCTNS of the Zone shall be furnished by the Administrators by 3<sup>rd</sup> of every month.
- f. Estate Officers shall ensure that fee bills of the advocates engaged by HSVP are cleared promptly within a period of 3 months under due intimation to the engaged advocate and data is feeded into CCTNS.
- g. Zonal Administrators shall ensure that all the pending references are decided by them within a period of 3 days in the light of these instructions and for any delay, they shall be personally responsible.

Receipt of these instructions be acknowledged and complied with meticulously.

8/7/19  
District Attorney  
For: Chief Administrator,  
HSVP, Panchkula.

Memo No. DA/ 2019

~~12028~~ 12028/

Dated: 09/07/19

action:-

A copy of the above is forwarded to following for information and necessary

1. Administrator, HQ, HSVP, Panchkula
2. Chief Controller of Finance, HSVP, Panchkula.
3. Secretary, HSVP, Panchkula.
4. General Manager, IT, HSVP, Panchkula with the request to upload these instructions on website of HSVP.
5. All Deputy District Attorneys and Assistant District Attorneys at HQ.
6. Superintendent/ All Assistants/ record keepers at Legal Cell, HSVP HQ.

District Attorney  
For: Chief Administrator,  
HSVP, Panchkula.

HSVP PILL  
Secretary GMIT

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