



# Haryana Urban Development Authority

## हरियाणा शहरी विकास प्राधिकरण



### Office Order

The Software for online acceptance & approval of **Revised Building plan applications** for Sectors 1 to 10 in Panchkula Estate office shall be implemented ( w.e.f. 20<sup>th</sup> June 2016). No application for the above sectors shall be accepted in manual mode. The application shall be processed in 10 working days as per detail given below:

| Sr. NO     | Level               | Working Days |
|------------|---------------------|--------------|
| 1          | Single window clerk | 1            |
| 2          | Record Keeper       | 1            |
| 3          | Junior Engineer     | 5            |
| 4          | SDE (Survey)        | 1            |
| 5          | Estate Officer      | 2            |
| Total Days |                     | 10           |

Training to the architects and concerned staff will be given daily from 13<sup>th</sup> June 2016 in the Conference Hall HUDA (HQ), Panchkula from 10 AM to 1:00 PM

Dated: 28.05.2016

Chief Administrator,  
HUDA, Panchkula.

Endst. NO. GM(IT)/HUDA/2016/ 15154-58

Dated: 09/06/2016

A copy of above is forwarded to the following for information and necessary action:-

1. The Estate Officer, HUDA, Panchkula.
2. SDO (Survey) , O/o EO, Panchkula with the request to inform all the concerned Architects.
3. M/s Soft-Tech Engineers Pvt. Ltd for taking necessary action for implementation.
4. P/A to Administrator, Panchkula for the kind information of the later.
5. HUDA website display.

for  
General Manager (IT)  
Chief Administrator,  
HUDA, Panchkula.

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