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**Through:- e-mail Only
Important
Proceedings of Review Meeting**

From The Chief Administrator
HUDA, Panchkula.

- To
1. The Administrator, HUDA, Rohtak/Hisar
 2. All the Head of Branches, HUDA, HQ, Panchkula
 3. The Estate Officer ,HUDA, Rohtak/ Sonipat/ Bahadurgarh/Panipat/ Hisar/ Sirsa Bhiwani/Jind
 4. The Superintending Engineer, HUDA, Rohtak/Hisar
 5. The Superintending Engineer, HUDA, Hisar
 6. The Additional Director, Urban Estate (HQ), Panchkula.
 7. The Land Acquisition Officer, Rohtak/Hisar

Memo No. Dy.ESA (HUDA)/A.R.O/2017/98197
Dated:-30.05.2017

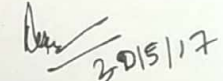
Subject: - Proceedings of the Review Meeting of Hisar and Rohtak Zone held on 22.05.2017.

Please find enclosed herewith proceedings of the Review Meeting of Hisar and Rohtak Zone held on 22.05.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. Vikas Gupta, IAS, Chief Administrator, HUDA, Panchkula in HUDA Conference Hall Sector-6 Panchkula for your kind perusal and strictly taking necessary action.

Further it is also requested to submit the Action Taken Report/compliance within 7 days to this office.

IT MAY BE TREATED MOST URGENT.

DA-AA


R.S. Verma
Administrator (HQ)
HUDA, Panchkula

Copy to:-

PS/CA for the kind information of worthy Chief Administrator, HUDA, Panchkula.

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Proceedings of the Review Meeting of Hisar and Rohtak Zone held on 22.05.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. Vikas Gupta, IAS, Chief Administrator, HUDA, Panchkula in HUDA Conference Hall Sector-6 Panchkula.

The list of officers participated in the meeting is enclosed as Annexure 'A'.

At the outset, Chairman welcomed all the officers. The agenda wise deliberations/directions are as under:

Agenda item	Decision Taken																																																																
Agenda item No. 1 Review the details of enhancement notices	<p>After discussion/perusal of report, the Chairman expressed his displeasure for not mapping the enhancement rates for last years and the following directions were issued:-</p> <p>The Estate Officers were directed to send the information for fixing the additional price. Accordingly the following target was fixed by the Chairman: -</p> <p>Hisar Zone</p> <table border="1"> <thead> <tr> <th>Sr.No</th> <th>Name of Urban Estate</th> <th>Sector</th> <th>Target Date</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Bhiwani</td> <td>23 Part</td> <td>22.6.2017</td> </tr> <tr> <td>2.</td> <td>Charkhi Dadri</td> <td>8 & 9</td> <td>22.6.2017</td> </tr> <tr> <td>3.</td> <td>Hisar</td> <td>13, 15, 1 & 4</td> <td>22.6.2017</td> </tr> <tr> <td>4.</td> <td>Hisar</td> <td>3&5</td> <td>29.5.2017</td> </tr> </tbody> </table> <p>Rohtak Zone</p> <table border="1"> <thead> <tr> <th>Sr.No</th> <th>Name of Urban Estate</th> <th>Sector</th> <th>Time period</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Bahadurgarh</td> <td>2,6,7,9& 9A</td> <td>22.6.2017</td> </tr> <tr> <td>2.</td> <td>Bahadurgarh</td> <td>9MIE</td> <td>06.06.2017</td> </tr> <tr> <td>3.</td> <td>Panipat</td> <td>13, 17 & 25P-II</td> <td>22.06.2017</td> </tr> <tr> <td>4.</td> <td>Gohana</td> <td>7</td> <td>22.06.2017</td> </tr> <tr> <td>5.</td> <td>Sonipat</td> <td>12,14 & 15</td> <td>22.06.2017</td> </tr> <tr> <td>6.</td> <td>Jhajjar</td> <td>9</td> <td>15.07.2017</td> </tr> <tr> <td>7.</td> <td>Rohtak</td> <td>4,5,6</td> <td>22.06.2017</td> </tr> </tbody> </table> <p>The Estate Officers apprised the Chairman that the information of the following sectors has already been supplied to HQ:-</p> <p>Hisar Zone</p> <table border="1"> <thead> <tr> <th>Sr.No</th> <th>Name of Urban Estate</th> <th>Sector</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Hisar</td> <td>9,11,16 & 17</td> </tr> <tr> <td>2.</td> <td>Sirsa</td> <td>19& 20</td> </tr> <tr> <td>3.</td> <td>Jind</td> <td>6,7,8,&9</td> </tr> </tbody> </table>	Sr.No	Name of Urban Estate	Sector	Target Date	1.	Bhiwani	23 Part	22.6.2017	2.	Charkhi Dadri	8 & 9	22.6.2017	3.	Hisar	13, 15, 1 & 4	22.6.2017	4.	Hisar	3&5	29.5.2017	Sr.No	Name of Urban Estate	Sector	Time period	1.	Bahadurgarh	2,6,7,9& 9A	22.6.2017	2.	Bahadurgarh	9MIE	06.06.2017	3.	Panipat	13, 17 & 25P-II	22.06.2017	4.	Gohana	7	22.06.2017	5.	Sonipat	12,14 & 15	22.06.2017	6.	Jhajjar	9	15.07.2017	7.	Rohtak	4,5,6	22.06.2017	Sr.No	Name of Urban Estate	Sector	1.	Hisar	9,11,16 & 17	2.	Sirsa	19& 20	3.	Jind	6,7,8,&9
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Rohtak Zone

Sr.No	Name of Urban Estate	Sector
1.	Rohtak	4 & 5
2.	Panipat	6,7,8, 11,12 & 25

C.C.F was directed to fix additional price of the said sectors and convey within 30 days.

Additional Instructions:-

- It was also decided that recovery should be made from all the Govt. or Non-Govt. plots holders.
- The Chief Town Planner was directed to prepare a flotation schedule of Sector 5, 6 Sampla.
- The Administrators were directed to prepare & submit sector wise details of the land acquired for EDC works and send information to C.C.F (HQ) so that EDC expenditure may be booked against the enhancement. CCF to issue detailed instructions in this regard separately.

Agenda item No. 2
Review the status of enhancements cases where enhancement rate is to be fixed.

While reviewing the status of Enhancement cases where the enhancement rates are to be fixed, Chairman expressed his displeasure for not mapping the enhancement rates of all sector inspite of repeated directions.

All the Administrators/Estate Officers were directed to submit the information of remaining sectors to the C.C.F within 15 days and will also inform telephonically.

Agenda item No. 3
Review the status of Recovery

- The Chairman expressed his displeasure over shortfall in recoveries. The overdue amount of each U.E especially the overdue position of installment of residential plots was not at all good. E.O Hisar was asked about the non recovery overdue installments of Rs. 190.56 crore.
- It was observed that recovery notices to the defaulter allottees are not being issued regularly.
- It was also pointed by the Chairman that only 6 properties were resumed in Rohtak Zone in last 1 year whereas no property was resumed in Hisar Zone and viewed the issue seriously and observed dismissal performance.
- Further, directed all Estate Officers that notices under Section 17 of HUDA Act be issued regularly and ensure that process

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	<p>of resumption be completed expeditiously in case of default.</p> <ul style="list-style-type: none">The Estate Officers were also directed to promptly complete the process of resuming at least 15 No's commercial sites on or before 30.06.2017.
<p>Agenda item No. 4& 5</p> <p>Review the fixation of Reserve price of Residential/Commercial sites and auction there - of</p>	<p>Administrator Hisar and Rohtak apprised that the tentative schedule of E-auction of Residential/Commercial sites for the month of May and June has already been fixed.</p> <ul style="list-style-type: none">C.A., HUDA, observed that even after the assurance given by EOs in last review meetings, they failed to achieve the target of e-auction of commercial sites. This reflects their carelessness. The reserve price has not been lowered by 5% on each unsuccessful auction (max up to 20%) in pursuance of HUDA policy despite of repeated directions. The EOs failed to popularize the e-auction through training to interested quarters.The Administrators and the Estate Officers apprised that the market is in recession and the reserve price of the HUDA properties is on higher side, even after lowering the reserve price up to 20%, as per HUDA policy, in comparison to the market rate. The said point was discussed at length and decided that the Chief Controller of Finance should device the proforma and collect the information from the Estate Officers to review/analyse the price of property. It was also decided to hold a meeting of price fixation in the last week of May, 2017 and accordingly report will be put-up to the Government for further action.The Chairman directed to all the Estate Officers that maximum number of plots at prime location of Commercial and Residential Sectors, in their respective Urban Estate, be put in E-auction to be conducted up to July, 2017.
<p>Agenda item No. 6</p> <p>Review the status of P.P.M.</p>	<p>The Chairman conveyed his displeasure on dismal progress in PPM and large pendency especially in case of Estate Office, HUDA, Hisar, which is over 100 and Sirsa, which is over 80. However, the status of Rohtak Zone is found satisfactory. He impressed upon the officers to pay proper attention to the disposal of overdue pendency on PPM system.</p>

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<p>Agenda item No. 7</p> <p>Review the status of pending zoning data for on-line approval of Building plans.</p>	<p>The Chairman expressed his unhappiness for not sending the zoning data even after repeated directions issued by the HQ. All the Administrators/Estate Officers were directed to send the data within 15 days so that further necessary action can be taken.</p>
<p>Agenda item No. 8 & 9</p> <p>Review the total no's of sites sold through e-auction & Review the total no's of pending allotment letter for properties sold through e-auction.</p>	<p>It was noticed by the Chairman that the commercial /residential properties are not E-auctioned by the concerned Estate Officers and the allotment letter of sold property are also not being sent to the allottee well in time.</p> <p>It was directed by the Chairman that maximum number of prime location plots of Commercial and Residential category in Urban Estate be put up in E-auction and allotments be processed expeditiously.</p>
<p>Agenda item No. 10</p> <p>Review the status of C.M window</p>	<p>The status of CM Window was discussed and the Chairman apprised to the officers that a serious view has been taken by the C.M.'s office regarding high percentage of overdue C.M. grievances and overall progress observed very poor and dismal one. It was also informed by the Chairman that during the CMGGA workshop on CM window held on 25.02.2017 under the Chairmanship of Hon'ble Chief Minister, it was decided that ATRs be uploaded in the standardized format.</p> <p>Accordingly following directions were issued:-</p> <p>To reduce the percentage of CM window grievances below 5%, best efforts are required at the level of all Estate Officers as well as S.E./XENs and it was directed that:-</p> <ul style="list-style-type: none"> • In pursuance of directions from C.M. Cell, Chairman directed that pending complaints of 2015 be disposed off on or before 30th June 2017. • All the Officers/Officials should ensure the ATR should be send in the prescribed format as issued by the Chief Minister Grievance Redressal Cell. • Two grievances of 2015 i.e. No. 10921 & No. 118460 relating to E.O Bahadurgarh are pending and 1 grievance No.31590 is pending in case of E.O. Bhiwani. Estate Officer Bahadurgarh & Bhiwani were instructed to get these grievances finalized within 15 days.
<p>Agenda item No. 11</p> <p>Review the status of</p>	<p>CTP informed that the information regarding availability of G.H. sites for e-auction has been provided by both the Zonal</p>

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<p>Group Housing Sites</p>	<p>Administrators. After discussions, following decisions were taken:-</p> <ul style="list-style-type: none"> The Zonal Administrator-cum-Chairman, ZPC will take necessary action for immediate finalization of zoning plans of all the available G.H. sites, latest by 31.05.2017. CTP pointed out that the reserve price for e-auction of G.H. sites in Sector-7, Bahadurgarh for the financial year 2017-18 has not been fixed. CCF was requested to do the needful. The Zonal Administrators will send a certified list (duly signed by concerned Estate Officer and Administrator) of available G.H. sites in the urban estates under their respective jurisdiction, which can be advertised for e-auction in the first phase likely to commence from 15.06.2017.
<p>Agenda Item No.12: Review the Status of RFA's and SLP's of Enhancement cases</p>	<p>The Chairman noted the poor co-ordination between the Land Acquisition Officers, and the Estate Officers under Rohtak and Hisar Administrative Zone. It was noticed that LAO, Rohtak & Hisar are not providing the information after repeated reminders by the Chief Administrator, HUDA. The following information will be compiled by the Administrators: -</p> <ul style="list-style-type: none"> List of RFA & SLPs pending in Hon'ble Apex Court and their status. Fixation of additional recovery from plot owners against which enhancement made by Hon'ble Court. <p>Further, all enhancement cases will be monitored by Administrators, on weekly basis. Written Statements of the cases at the level of Reference Court, will be approved by Administrators, and the cases, pending at High Court and Supreme Court, the same will be approved by Chief Administrator, HUDA, Panchkula.</p>
<p>Agenda Item No.13 & 14 Review the status of court cases where speaking orders are to be passed in compliance with directions of different courts OR Review the status of COCPs</p>	<ul style="list-style-type: none"> The agenda was taken up in detail, as per list provided by the Administrators. The C.A directed to Administrator/SE/all Estate Officers/LAO, Rohtak & Hisar that reply in COCPs be filed on the first date of hearing in the court cases in compliance of the instructions issued from time to time. It was also directed that on receipt of contempt notices from the courts, the reason for arising of contempt petition should be identified and those responsible for laxity should be subjected to disciplinary action as per Rules. It was also directed by the Chairman that necessary action be taken immediately where

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	<p>speaking orders are to be passed in compliance with the directions of different courts.</p> <ul style="list-style-type: none"> • Further all EO's were directed to send the details of alternative plots in a proforma issued by Urban Branch through Administrator so that they may be decided in a uniform way, instead of individual favour before the next date of Court of Law.
<p>Agenda item No. 15 Review the PAC Paras</p>	<p>The Chairman pointed out that serious view to settle the PAC Paras be taken on priority basis and the job should be completed within 15 days with detailed report. Further it was also directed the concerned Officers will be present during the next PAC meeting.</p>
<p>Agenda Item No.16: Review the status of pending reference at HQ</p>	<p>The Administrator(HQ) was directed to have a meeting of pending references at his own level and submit the report to C.A.</p>
<p>Agenda Item No.17: Review the status of CM announcements</p>	<p>The Status of in-progress and pending CM's Announcements was discussed. The Chairman instructed that:</p> <ul style="list-style-type: none"> • An early action be taken regarding the pending Announcements. • The Chairman directed that all the concerned officers must personally monitor the progress of pending C.M. announcements and work should be completed, within the targeted dates. • It was also directed by the Chairman that those announcement which were made by the Hon'ble Chief Minister till 30.6.2016 and on which the work cannot be started up to 31.03.2017, they be highlighted in their comments and which have been entered/updated CM's Announcement Portal be also informed and also put-up the special report in this regard separately.
<p>General Instructions</p>	<ul style="list-style-type: none"> ➤ It was observed that all the Administrators/Estate Officers/Senior Town Planners/District Town Planners/Land Acquisition Officers are not serious while responding the special references communicated personally by the Headquarter in respect of COCP/court cases/CM Window and other important references. ➤ Further observed that the report of the reply regarding the court cases, generally being submitted in the late night on the eve of the date fixed in the court which causes the unnecessary embarrassment and even due to lack of proper examination of the reply/report which even cause

embarrassing position of the HQ.

- It has also been observed that the information and agenda report regarding this very meeting has not been submitted timely despite of the repeated requests, some of the Administrators/Estate Officers submitted in the pre-late night of the meeting. Hence, the W/C.A directed all the Administrators/Estate Officers / STPs /DTPs / LAOs to ensure the compliance of the orders of the HQ in the stipulated period, failing which the same shall be viewed seriously and the matter will be brought to the notice of the higher authorities for initiation of the disciplinary proceedings.
- Further, it has also been observed that there is absolute lack of coordination amongst the various wings of HUDA like Town Planning, Engineering Wing, Legal Cell, Administrator and LAO offices. It is desired that all wings shall maintain proper coordination for the purpose of discharging the official duties in order to improve the efficiency.
- It has also been observed that certain field functionaries do not respond the telephonic and E-mail messages timely and also do not maintain the HQ. C.A. has viewed it seriously and directed to ensure the timely compliance.
- The C.A-cum-Chairman has also observed that the action taken report of the previous meetings have not been submitted by any of the officers. It has been viewed seriously and directed that in future all the action taken reports be ensured within 15 days by all the quarter concern.
- The various problems being faced by the field functionaries were also enlisted, e.g. shortage of staff etc.

In the end of the meeting, Administrators/Estate Officers including other field functionaries assured that in future the compliance will be submitted timely.

The meeting ended with a vote of thanks to the Chair.

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Through:- e-mail Only

From

The Chief Administrator,
HUDA, Panchkula.

To

1. All the Administrator, HUDA, (In the State)
2. All the Head of Branch, HUDA, HQ, Panchkula.
3. All the Estate Officer, HUDA, (In the State)
4. The Land Acquisition Officer, Faridabad, Gurugram, Hisar, Panchkula & Rohtak.

Memo No.Dy.ESA(HUDA)/A.R.O/2017/ 157791

Dated:- 23/8/17

Subject:- Proceedings of the Review Meeting of all Zone held on 12.8.2017 & 16.8.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula in HUDA Conference Hall Sector-6 Panchkula.

Please find enclosed herewith Proceedings of the Review Meeting of all Zone held on 12.8.2017 & 16.8.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula in HUDA Conference Hall Sector-6 Panchkula for your kind perusal and further taking necessary action please and also send the Action Taken Report with in 7 days.

Assistant Research Officer,
for Chief Administrator, HUDA,
Panchkula

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Proceedings of the Review Meeting of all Zone held on 12.8.2017 & 16.8.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula in HUDA Conference Hall Sector-6 Panchkula.

The list of officers participated in the meeting is enclosed as Annexure 'A'.

At the outset, Chairman welcomed all the officers. The agenda wise deliberations /directions are as under:

Agenda item	Decision Taken
Agenda item No. 1 Review the status of award amounts to be released.	<p>The Chief Controller of Finance, HUDA, Panchkula apprised to the Chairman that as per the priority list supplied by all the LAOs an amount to the tune of Rs. 3800 Crore is to be disbursed for original awards which is not to be correct. However, best efforts have been made in preparing the list by the LAO's.</p> <p>The Chairman expressed his displeasure for not providing the correct and authenticate data/ information and also observed that the award amount has not been disbursed up to his satisfaction in spite of repeated directions issued by the HQ. it was directed that:-</p> <ol style="list-style-type: none">1. LAO's to send correct details of the each and every amount of awards alongwith amount to be disbursed.2. A special drive be initiated through Patwari/Public Notices/Local Numberdar/Shaksham Youva for making the payments of all pending original award cases by 31st August, 2017.3. The Land Acquisition Officers shall make special efforts to contact to the land owners to get their bank details i.e. Bank account number, IFSC Code, Branch address Identity Proof, Witness, witness proof and phone no. etc. for making their payments.4. If in some cases where the amount is not paid, the specific reasons have to be given by the Land Acquisition Officers as to why the allottee is not interested in taking their payment. Mere submission that bank details of beneficiaries are not available will not be taken as valid reason for keeping the award amount pending.5. The clear cut information of those payments which have been made against the award be sent to HQ immediately.6. The Administrator, Gurugram apprised that payment for the year 2013-14 is still pending who was directed to monitor the said issue at his own level and if any additional staff is required for the purpose the proposal for the same be sent to HQ.7. Administrators will monitor the progress at their own level constantly and will send report through SMS on day to day basis. A minimum of 150 no's of RTGS should be made in the accounts of Land owners by or before 31st August, 2017.8. The C.C.F was also directed to share the data on the group of Administrators on day to day basis. <p>Action to be Taken by:-C.C.F/All Administrators/All Land Acquisition Officer.</p>

Agenda item No. 2
Review the status of Enhancement amounts to be released.

C.C.F HUDA apprised that the performa has already been circulated to all the concerned for sending the information. C.A apprised that the payment will be released as per the priority list, first priority will be given to Hon'ble Supreme Court, secondly Hon'ble High Court and thereafter Hon'ble ADJ courts. The following directions were issued:-

- All the Administrators and Land Acquisition Officers to send the report in the prescribed performa as circulated by the C.C.F by 31st August, 2017 positively. Feasible priority list may be prepared well in time.
- All the bank accounts, except centralized bank accounts opened with PNB Manimajra and HDFC, Sector-17, Chandigarh, should be closed down immediately under intimation to Head Quarter. Any funds lying in these accounts should immediately be transferred to HUDA Main Account of PNB, Manimajra. In future, no payment shall be made from any other account except centralized bank accounts opened in PNB, Manimajra & HDFC, Sector-17, Chandigarh.

The payment of enhanced compensation will be made from the following bank accounts:-

Sr. No.	Name office	EDC A/c.No.	Non EDC A/c No.	Name of Bank
1.	Panchkula Zone	1183002100027285	1183005900001316	PNB Manimajara
2.	Faridabad Zone	1183002100027294	1183002100025445	-do-
3.	Gurgaon	1183002100027300	1183002100025898	-do-
4	HisarZone	50200025009930	50100166818621	HDFC Bank, Sector-17, Chandigarh
5.	Rohtak Zone	50200025011772	50100155768089	-do-

Action to be Taken by: - C.C.F/ All Administrators/All Land Acquisition Officers.

Agenda item No.3
Review the fixation of Reserve Price of Residential/Commercial sites and auction programme there of.

C.A., HUDA, observed that even after the assurance given by EOs in the last review meetings, remained fail to achieve the target of e-auction of commercial sites. It reflects their lack of sincerely hard work. The reserved price has not been lowered by 5% on each unsuccessful auction (max up to 20%) in pursuance of HUDA policy despite repeated directions. The EOs failed to popularize the e-auction through training to interested quarters. No built up shops have been auctioned.

Further Administrators apprised that the tentative scheduled of e-auction of Residential/Commercial sites for the month of August, 2017 has already been fixed. Accordingly, the following directions were issued:-

- The Auction programme be re-scheduled for the month of September, 2017.
- No auction be held in future without the prior approval of HQ.
- The auctions which are in pipe line be cancelled and the amount be refunded with immediately effect.
- The proposal of maximum number of plots at prime location of Residential and Commercial sectors in their respective U.E. be put for e-auction.
- A committee under the chairmanship of Administrator (HQ)

with CCF and GM (IT) be constituted to finalize the scheduled of e-auctions to be held in all the Estate Offices. All the auctions shall be finalized at the level of HQ.

- The Estate Officers were directed to send the details of each and every property which is to be put-up to auction to G.M(I.T) in future so that same may be finalized by the committee well in time at HQ. with their dates. The Estate Officers were also directed minimum 15 days time be given to the committee for examination of the auction proposal.
- All auctions be undertaken as per the new rules.
- All the Estate Officers shall take necessary steps to motivate the bidders for auctions by way of advertisements through Local Newspaper, FM Radio, SMS, social media etc.
- An interface be developed with the Nex-Tenders. Applications and PPM system so that the list of successful applicants along with their documents be automatically reflected in the PPM ID of concerned estate officer. The estate officer will then take the approval from the concerned Administrator online in the PPM system. All payments of unsuccessful bidders be refunded automatically.
- When the auctions to be held are finalized at HQ level, the auctions can be made in bunch of properties of same type, so that a bidder with single EMD can participate in multiple properties. No disputed properties be put on auction.
- Supplies and Disposals, Haryana shall submit the security certificate of e-Auction Portal.
- M/s Nex-Tenders to ensure that no information regarding the bidders is shared at any stage of e-auction and in case same is noticed, strict action will be initiated against the vendor.
- In respect of e-auction, the Zonal Administrator were required to ensure that the proposals should be sent to HQ, covering only those sites which are potential to be sold in e-auction. They should also conduct a review of all the existing available sites and shortlist the sites which have potential for being sold.

It was appraised by the Administrators that the rates of the commercial properties is very high and as a result successive auction failed. Therefore, reserve price needs to be reduced. It was decided that:-

- All the Estate Officers will send the proposal of such type of property to C.C.F in which the reserve price up to 20% for further sending to the Govt. for reducing the price of said property.
- It was also decided that the Estate Officer, HUDA Faridabad and Estate Officer Gurgaon will submit the proposal to the Head Quarter through their respective Zonal Administrator regarding reduction of reserve price accordingly giving full

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justification for such proposed reduction

- The Administrator, Faridabad was also directed to send the proposal of Hotel sites which are not yet auctioned for conversion in the S.C.O
- It was also directed that residential plots less than 10 Marla be auctioned on priority basis.
- The G.M (I.T) is also directed that the system be upgraded to allow bidders in multiple auction of the same size of plots.

Action to be Taken by:-C.C.F/ All Administrators/Estate Officers

Agenda item No. 4
Review the status of
Recovery

The Chairman expressed his displeasure of overdue amount of Installments of Rs. 1734.79 Crore, as per details below:-

Sr. No.	Name of U.E	Amount Due
1	Faridabad	297.35
2	Gurugram-I	108.57
3	Gurugram-II	325.61
4	Rewari	71.78
5	Bhiwani	11.6
6	Hisar	208.13
7	Jind	28.8
8	Sirsa	24.53
9	Ambala	14.52
10	Jagahari	5.03
11	Kaithal	117.01
12	Karnal	53.37
13	Kurukshetra	42.16
14	Panchkula	147.48
15	Bahadurgarh	77.54
16	Panipat	80.21
17	Rohtak	31.37
18	Sonipat	89.73
	Total	1734.79 Crore

It was observed that recovery notices to the defaulter allottees are not being issued regularly. No properties have been resumed. Accordingly the following directions were issued:-

- All the Estate Officers were directed that notices under Section 17 of HUDA, Act be issued regularly and ensure if, the defaulter allottees, do not deposit the due amount, then the process of resumption be adopted.
- All the Estate Officers should ensure that 50% recovery be made by the last week of August, 2017 and the same will be reviewed 1st week of the September, 2017.
- The process for generation of recovery notices be automated in the PPM system. SMS alerts be sent continuously on the registered mobile number of the allottee starting from 30 days

from the due date, till payment of the outstanding dues is made.

- These notices be also reflected on the online allottee account of the PPM system.
- Provision be made for mandatory capturing of mobile numbers in the PPM system.
- A provision be made in PPM for Monitoring of recovery notices issued and payment received against the notices in the ID of respective Estate Officer.

Action to be Taken by:-C.C.F/ All Administrators/Estate Officers

Agenda item No. 5
Review the details of enhancement notices & enhancements cases where enhancement rate is to be fixed.

- Attention of all the Zonal Administrators was invited to the proceeding of the earlier Review Meetings held under the chairmanship of the than Chief Administrator, HUDA on 16.05.2017 & 18.05.2017 (Panchkula, Faridabad & Gurgaon zone) and on 22, 05.2017 (Hisar & Rohtak zone), as per which, the zonal Administrators were required to send the proposal for fixation of additional price of enhanced compensation of specified sector. No such proposal has been received at Head Quarter. The zonal administrators were directed to send the proposal within one month, latest by 20th September, 2017.
- In all those cases where additional price have been calculated by the Head Quarter and conveyed to the field offices, the Estate Officer should ensure that notices are issued to the allottees timely to avoid any chances of loss of interest to HUDA.
- Enhancement notices be issued within 7days as per list given below:-

Sector wise detail of Enhancement notices generated through PPM as on 08/08/2017						
Sr. No	UrbanEstate	Sector Id	Enhancement Number	Enhancement Date	Total No Of Plot	Notice Generated
1	Ambala	9	14902	27-Apr-17	1696	1696
		10	74892	27-Apr-17	1195	1195
2	Bahadurgarh/ Jhajjar	6	NA	NA		
3	Faridabad	77	93319	23-May-17	124	101
		78	93319	23-May-17	638	638
		20A	137817	24-Jul-17	29	0
		20B	137817	24-Jul-17	16	0
		56-56A	137831	24-Jul-17	777	0
	Fatehabad	48	NA	NA		
		11	2774-75	9-Feb-15	54	52
		3	99044	31-May-17	792	0
		3PART II	99044	31-May-17	295	0
	Hansi	5	8024-25	28-Apr-15	700	693
		3	NA	NA		
		6II	8024-25	28-Apr-15	149	141
	Hisar	9-11	99036	31-May-17	2062	2062
	Kaithal	19PII	52392	22-Aug-16	434	380

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		19PTII	52392	22-Aug-16	0	0
		20	52392	22-Aug-16	675	674
	Palwal	12	70117	21-Apr-17	224	166
4	Gurugram-II	27	43482	15-Nov-12	603	603
		28	43484	15-Nov-12	333	319
		42	43486	15-Nov-12	524	521
		43	43489	15-Nov-12	1089	1073
5	Jind	6	105780	8-Jun-17	210	210
		7	105780	8-Jun-17	390	390
		8	105780	8-Jun-17	768	768
		9	105780	8-Jun-17	589	589
6	Panipat	18	96908	29-May-17	1648	664
		29P-II	64869	12-Apr-17	547	547
		6	99057	31-May-17	484	466
		7	99057	31-May-17	385	347
		8	99057	31-May-17	354	308
		24	99050	31-May-17	1171	892
	Panchkula	20	21734	30-Nov-15	NA	NA
		24	17907	9-Apr-13	NA	NA
		25	SPL2	26-Mar-14	1299	43
		26	23211	22-Jun-12	1388	1384
		27	11347	28-Mar-12	908	900
		28	11349	28-Mar-12	969	933
7	Rewari	3Part1	79123	4-May-17	471	463
8	Rohtak	3	41756	7-Mar-17	1206	1206
9	Sonipat	7	55123	28-Mar-17	1116	1116
		23	137839	24-Jul-17	2150	178
		8P-I	55123	28-Mar-17	124	124
				Total	26524	19780

Action to be Taken by:-C.C.F/ All Administrators/Estate Officers

Agenda item No. 6
Review the status of E-offices

The General Manager (I.T) apprised that the work of digitations of files has already been started in Panchkula and Gurugram Zones. The work of remaining zones will be started. After details discussion the following directions were issued:-

- Zonal Administrators shall ensure the arrangement for digitizing files in their respective zones.
- All the record of property files in the state be digitized at Zonal Administrator level at the earliest.
- Physical movement of the files be stopped immediately where the digitisation of the files has already been taken place.
- To beginning with new sectors be taken up first where most of the transactions are taking place. In this regard an office order be issued for completion of the digitizing work.

Action to be Taken by:- All Administrators/Estate Officers/G.M(I.T)

Additional Decision Taken

- All the Administrators were directed to send a penal of reputed Advocates who can defend the case at District Levels for further approval of Govt.

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- All Administrators/Eos were directed to hand over the possession of land allotted to offices of political party.
- All Administrators/Eos were directed to send report on PAC Paras within two -three days.

Action to be Taken by:- All Administrators/Estate Officers/C.C.F

Meeting ended with a vote of thanks to the Chair and the participant.

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Through:- e-mail Only

From

The Chief Administrator,
HUDA, Panchkula.

To

1. The Administrator, HUDA, Rohtak and Hisar.
2. All the Head of Branch, HUDA, HQ, Panchkula.
3. The Superintending Engineer, HUDA, ROhtak and Hisar.
4. The Estate Officer, Rohtak, Sonipat, Bahadurgarh, Panipat, Hisar, Jind, Sirsa and Bhiwani
5. All the Executive Engineer, Rohtak and Hisar Zone
6. The Land Acquisition Officer, , Hisar, & Rohtak.

Memo No.Dy.ESA(HUDA)/A.R.O/2017/ 166656
Dated:- 6.9.2017

Subject:- Proceedings of the Review Meeting of Rohtak and Hisar Zones held at Rohtak on 02.09.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula.

Please find enclosed herewith Proceedings of the Review Meeting Proceedings of the Review Meeting of Rohtak and Hisar Zones held at Rohtak on 02.09.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula for your kind perusal and further taking necessary action please and also send the Action Taken Report with in 7 days.

Assistant Research Officer,
for Chief Administrator, HUDA,
Panchkula

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Proceedings of the Review Meeting of Rohtak and Hisar Zones held at Rohtak on 02.09.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula.

The list of officers participated in the meeting is enclosed as Annexure 'A'.

At the outset, Chairman welcomed all the officers and informed that review meetings will be regular monthly feature so that timely action could be taken on the important issues. The agenda wise deliberations/directions are as under:

Agenda item No. 1 & 2

- **Review the status of court cases where speaking orders are to be passed in compliance with directions of different courts.**
- **Review the status of COCP'S**

The Chairman instructed that the following three main issues relating to court cases needs to be constantly monitored:-

- i. Filing of replies in time.
- ii. Where directions have been passed by the Hon'ble Courts but compliance not being done.
- iii. COCP cases.

It was further directed that:-

- I. Regarding the above, all the Administrators/Estate Officers have already been directed to send replies for vetting (of cases in Hon'ble Supreme Court/High Court) to head office minimum 10 days before the date of filing.
- II. Where timely replies are not being filed in courts and costs have been imposed, in view of the Chief Secretary instructions, 50% cost has to be recovered from the legal officer and balance 50% from the concerned HUDA official. It should be ensured that such a situation does not arise.
- III. Hon'ble C.M has made observations that in lower courts cases are not being defended properly. The EOs have already been instructed to send new penal of advocates (for defending cases in lower courts) to HQ for approval.
- IV. Court case monitoring system should be regularly observed by the Administrators/Estate Officers.

Thereafter, individual cases as per the agenda were explained by the DA, HUDA.

The Chairman pointed out that Panipat was worst performing station in Rohtak Zone. EO Panipat was instructed to bring the details of the pending cases to HQ on 5.9.2017 to apprise CA, HUDA about the pendency.

Specific directions were also issued in case of the following CWPs/COCP cases:-

- i. CWP No. 18130/2016:- EO Panipat to pass speaking orders immediately.
- ii. CWP No. 18433/2016:- EO Sonipat to pass speaking orders with in 1 week.
- iii. Regarding LAC matters of Hisar, Sirsa and Jind where compliance is yet to be done, Administrator, Hisar was instructed to pass the orders within 15 days.

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iv. COCP cases:-

- a. LAO Rohtak informed that for 1 pending LAC case compliance has already been done which will be updated in the system.
- b. EO Panipat was instructed to take necessary action regarding 14 Oustees cases by 20.9.2017 and send compliance report to HQ.
- c. Administrator, Hisar was instructed to follow up the LAC cases where compliance was yet to be done and send report to HQ at the earliest.

(Action to be Taken by:- Administrators/ District Attorney(HQ) /Estate Officers/LAOs)

Agenda item No.3A & 3B:- Award /Enhancement Compensation pending for payment.

- i. The CCF, HUDA informed that the information received from Rohtak and Hisar Zone regarding pending payment of enhancement compensation was in PDF format but the same was required in EXCEL format. Administrators were requested to send the desired information on proforma in EXCEL format.
- ii. Regarding award amounts to be released, Chairman directed Administrators to send the detailed break up alongwith reasons with in 15 days to CCF.

(Action to be Taken by:- Administrators/CCF/Estate Officers/LAOs)

Agenda item No.4:- Review the details of enhancement notices

It was also apprised to the CA that the target dates were fixed in the last review meeting held on 22.5.2017 for providing all the information for fixing the additional price by the HQ but complete information of the following sectors yet to be supplied by the Eos:-

Sr. No.	Name of Urban Estate	Sector
1.	Bhiwani	23 Part- I
2.	Charkhi Dadri	8 & 9
3.	Bahdurgarh	6,7,9 MIE

Administrator HUDA Hisar and Rohtak were instructed to submit all the pending cases regarding fixation of Additional price in respect of remaining sectors of their zones with in 5 days. Further CCF was instructed to scrutinize all the details received from field offices with in 7 days.

(Action to be Taken by:- Administrators/CCF/Estate Officers)

Agenda item No. 5:- Status of Installment Recovery Notices to the allottees.

The Chairman observed that recovery notices to the defaulter allottees are not being issued regularly and no properties have been resumed. Further, it has been noticed that under Rohtak Zone against the recoverable amount of Rs. 131.59 Crore, only Rs. 69.59 Crore have been recovered and under Hisar Zone, against the recoverable amount of Rs.1257.37 Crore only Rs. 338.54 crore has been recovered which is not a satisfactory performance. The Administrators/Estate Officers were directed to make regular and sincere efforts for recovery of outstanding amount.

(Action to be Taken by:- Administrators/Estate Officers)

Agenda item No. 6:- Review the Status of e-auction.

Regarding the matter following instructions were issued: -

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1. As decided in the zone wise meetings held at HUDA (HQ), the auction of saleable properties be done four times in a month (ten properties at each station) under each zone, starting from 01.10.2017.
2. Price reduction be done for un-auctioned property (put to auction) as per decision already conveyed.
3. There will be a centralized advertisement for auction by HQ for which the Administrators should send the detail of plots to be auctioned within seven days to HQ.

Some of the E.Os raised the following issues: -

- i) Whether 50% reservation for oustees should be made in case of vacant plots to be auctioned or not?
- ii) In case of EWS plots, whether reservation is to be made or not during the auction?

The Chairman informed that the decision regarding the above issues will be conveyed shortly to the Administrators/Estate Officers.

(Action to be Taken by:- CCF/Administrator(HQ)/ Administrators/Estate Officers)

Agenda item No. 7:- Review of Status of PPM Data

The Chairman observed that the overdue figures in case of Sonipat, Hisar and Sirsa Urban Estate were high. It was directed by the C.A that the overdue pendency should not exceed 40 on any day.

The Chairman further instructed as under:-

- I. The E.Os should regularly monitor the pending cases in their office and immediate necessary action should be taken regarding the cases lying pending with the concerned officials in the estate office.
- II. Regarding digitations of plots files, the Administrators should ensure that all the facilities are provided under their stations so that the scanning work can start with in 10 days.
- III. Regarding on line approval of commercial/residential building plans, it was instructed that work should be started immediately and its progress will be reviewed in the next meeting.

(Action to be Taken by:- Administrators/Estate Officers/G.M(IT))

Agenda item No. 8:- Allotment of land to political Parties

The Chairman instructed that for the sites which have been allotted the possession should be offered at the earliest. Regarding the sites yet to be finalized/floated in various U.E's an early action is required at the level of concerned administrator.

(Action to be Taken by:- Administrator(HQ)/CTP/Administrators/Estate Officers)

Agenda item No.9:- Review of CM's Announcements

All the C.M announcements (in progress/pending) were discussed in detail and following instructions were issued by the Chairman:-

- I. It should be ensured that the announcement "in progress" should be completed with in the stipulated time period.
- II. **Allotment of shops in Auto Market at Bahadurgarh(Ann. Code No.10137):-**
Administrator, Rohtak informed that the price fixation case has already been sent to HQ and further action was to be taken by C.T.P.
- III. **Establishment of Transport Nagar at Bahadurgarh (Ann. Code No. 13698):-**
Administrator, Rohtak/Estate Officer, Bahadurgarh were directed to send detailed case to HQ as the site in Sector-12 Bahadurgarh earmarked for Transport Nagar was under litigation.
- IV. **Setting up of Transport Nagar on 25 Acre of Land in Jind City.(Ann. Code No. 9745)**

Administrator, Hisar informed that the site has been identified but the plan was yet to be approved as the same was with Senior Town Planner, Hisar. C.A. HUDA instructed

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that the Administrator should take early action in the matter and send proposal with in 7 days to HQ for approval of Govt.

V. Development of Commercial complex, Mall on 5 Acres Govt. land at Sirsa. (Ann. Code No. 10470)

Administrator, Hisar informed that the EOI for consultant has been floated on 29.8.2017. C.A directed the Administrator to send report to HQ. within 1 month.

VI. Construction of a 33 KV Sub-Station at Village Taruna. (Ann.Code No. 13838)

Administrator, Hisar was instructed to send details to HQ.(C.T.P) with in 7 days.

(Action to be Taken by:- Administrator(HQ)/CTP/CE-1 & II/ Administrators/Estate Officers)

Agenda item No.10:- Review of Metro Projects.

The Chairman directed Administrator, Rohtak/ Estate Officer, Bahadurgarh to take immediate necessary action on the points already discussed in the meeting held at HQ on 31.08.2017.

(Action to be Taken by:- Administrator Rohtak/EO Bahadurgarh/AP(HMRTC)

Agenda item No.11:- Review of Major Projects.

Progress of all the projects in the agenda were discussed and instructions regarding the following were issued:-

Rohtak Zone

1. Constructions of 45m wide sector dividing road 27 & 28 Rohtak.

EE Rohtak informed that the work on part road length could not be completed due to court stay. The case had been decided in 2013 but the possession of the land has not been handed over by LAO/EO to the Engineering wing.

It was directed by the C.A. that the possession of the balance road length should be taken over by the EE from EO Rohtak and work should be started and completed at the earliest.

2. Construction of road and parking in sector 21(Commercial) Rohtak.

EE Rohtak informed that the work stands completed in the clear area and the balance work is held up due to the Sugar Mill waste lying at the site. The estimate for removal of sugar mill waste was already under process. Chairman directed Administrator, Rohtak to take early action in the matter.

3. Providing master water supply, D.I. rising main from water works Sector-34 to 5,6,7 etc. Rohtak.

EE Rohtak informed that the work has already been completed in the HUDA portion. However, the work is yet to be taken up by the Railway department in their portion for which HUDA has already deposited Rs. 1.18 Crore with them. Chairman directed CE-1, HUDA to put up a D.O letter addressed to the concerned Railway Officer immediately.

4. Construction of Stadium in Mela Ground Sector-11 Bahadurgarh.

EE Bahadurgarh informed that the work of Athletic pavilion and Athletic Track has already been completed and the land for Basket Ball and Volley Ball courts has been released. Chairman directed C.E-I, HUDA to get the project finalized for inauguration.

5. Construction of 65mtr wide master road between sector 30/37 to 34/35 Sonipat.

EE Sonipat informed that out of 4520 mtr. length the work has already been completed on 4400 mtr and the work on balance 120mtr could not be taken up due to encroachment. Chairman directed EO, Sonipat to get the encroachment removed at the earliest.

6. Construction of 45mtr wide master road between sector 26-26A to 26/33 Sonipat.

EE Sonipat informed that out of 6490 mtr. Length, the work has already been completed on 5790 mtr and the work on balance 700 mtr could not be taken up due to encroachment on 500mtr length and non acquisition of 200 mtr long stretch.

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Chairman directed EO, Sonipat to get the encroachment removed and take up the matter for acquisition also at the earliest.

7. Construction of Roads in Sector-21(Res.) & 21A(Res.) Rohtak.

EE Rohtak informed that the action under clause-III has already been taken against the contractual agency for not completing the work in Sector-21 and for not starting the work in Sector-21 A. Chairman directed the EE to take early action for calling the tenders at risk and cost of the original agency.

Hisar Zone

1. **Providing external SWD scheme in Sector-1,3,4,5, 23, 24 & MGA, Hisar.**

EE-I, Hisar explained that the work of laying RCC pipes has already been completed in 2012. Further, for providing external drain along NH-10 the permission from NHAI is yet to be received and for construction of pumping station 0.5 acre land owned by GLF is yet to be transferred to HUDA. Chairman directed EO, Hisar to take early action for getting transferred the land from GLF to HUDA.

2. **Providing external Sewerage scheme Sector 6, 7, 8 & 9, Jind.**

EE-I, Hisar informed that the allotted work is in progress and for the balance work the DNIT will be prepared after permission from Forest Department is received. Chairman Directed EE to take early action in the matter for executing the balance work.

3. **External Sewerage Scheme in Urban Estate, Fatehabad**

EE-II, Hisar informed that the work of STP already stands completed and the trial run had started. However, the work of boundary wall around STP site was held up for decision of rasta to the farmers under give and take of land. Chairman directed CE-II to get the matter finalized from CTP, HUDA.

4. **Providing Internal roads in Sector-9, Fatehabad**

EE-II, Hisar informed that the estimate for the work was under approval but the work was being executed against the saving of estimate of providing Sewerage and SWD Scheme. Chairman directed CE-II, to discuss the matter with complete details.

(Action to be Taken by:- CCF/CE-1& II/ SE Rohtak, Hisar/all XEN's)

In addition to above the following issues were also discussed:-

i. **Status of CM window.**

The Chairman directed the Administrators/Estate Officers to regularly monitor the status and take quick action on the pending grievances, especially of year 2015 and 2016.

ii. **Employees of HUDA sent to MC.**

The Chairman directed Administrator Rohtak/Hisar to send the issues relating to the matter to HQ as a meeting is shortly to be held between HUDA and ULB.

iii. **Handing over of Possession of Ashiana Flats at Rohtak.**

EO Rohtak informed that the possession of 576 Ashiana Flats constructed at Rohtak is to be handed over to the beneficiaries but the finishing work is yet to be completed. EE, Rohtak explained that the work of construction of 576 flats was completed in 2012 and finishing work was left, to be completed at the time of possession, but the allotment of flats was done in 2016. Matter for the finishing work etc. was pursued with the contractual agency but the agency has not given positive response. Hence, action under clause-III for calling tenders at risk & cost has been initiated.

iv. **Bank charges for deposition of water and sewer charges.**

The EEs present informed that the residents were complaining about Rs.10/- being charged by the Banks while depositing water and sewer bills, which was not appropriate. Chairman directed CCF, HUDA to look into the matter and directed CE-1 & II to submit the list of the surplus staff earlier deputed in the bills sections for preparing and receiving water/sewer charges bills.

v. **Constructions of 33KV Sub Station in HUDA / Colonizer Areas.**

EE(Electrical) raised the issue of construction of substation in HUDA / colonizer areas which was either to be executed by the DISCOMS or by HUDA. Chairman directed CE-II to discuss the matter with him.

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(Action to be Taken by:- CCF/CE- I & II/SE Rohtak, Hisar/All Xens)

Meeting ended with a vote of thanks to the Chair and the participants.

2d

Through:- e-mail Only

From

The Chief Administrator,
HUDA, Panchkula.

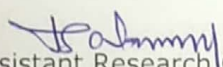
To

1. The Administrator, HUDA, HQ/Gurgaon/ Faridabad
2. All the Head of Branch, HUDA, HQ, Panchkula.
3. The Superintending Engineer, HUDA, Faridabad/ I&II, Gurgaon
4. The Estate Officer HUDA, Faridabad/I& II Gurgaon/Rewari
5. All the Executive Engineer, Faridabad and Gurgaon Zone
6. The Land Acquisition Officer, Faridabad/Gurgaon

Memo No.Dy.ESA(HUDA)/A.R.O/2017/ 172117
Dated:- 13/9/17

Subject:- Proceedings of the Review Meeting of Faridabad and Gurgaon Zones held at Gurgaon on 09.09.2017 at 11:00 A.M. under the Chairmanship of Sh. J. Ganesan, IAS, Chief Administrator, HUDA, Panchkula.

Please find enclosed herewith Proceedings of the Review Meeting of Faridabad and Gurgaon Zones held at Gurgaon on 09.09.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan, IAS, Chief Administrator, HUDA, Panchkula for your kind perusal and taking further necessary action and also to send the Action Taken Report within 7 days.


Assistant Research Officer,
for Chief Administrator, HUDA,
Panchkula

Proceedings of the Review Meeting of Faridabad and Gurgaon Zones held at Gurgaon on 09.09.2017 at 11:00 A.M. onwards under the Chairmanship of Sh. J. Ganesan IAS, Chief Administrator, HUDA, Panchkula.

The list of officers participated in the meeting is enclosed as Annexure 'A'.

At the outset, Chairman welcomed all the officers and informed that review meetings will be regular monthly feature so that timely action could be taken on the important issues. The agenda wise deliberations/directions are as under:

Agenda item No. 1 & 2

- **Review the status of court cases where speaking orders are to be passed in compliance with directions of different courts.**
- **Review the status of COCP'S**

The Chairman instructed that the following three main issues relating to court cases needs to be constantly monitored:-

- i. Filing of replies in time.
- ii. Where directions have been passed by the Hon'ble Courts but compliance not being done.
- iii. COCP cases.

It was further directed that:-

- I. Regarding the above, all the Administrators/Estate Officers have already been directed to send replies for vetting (of cases in Hon'ble Supreme Court/High Court) to head office minimum 10 days before the date of filing.
- II. Where timely replies are not being filed in courts and costs have been imposed, in view of the Chief Secretary instructions, 50% cost has to be recovered from the legal officer and balance 50% from the concerned HUDA official. It should be ensured that such a situation does not arise.
- III. Hon'ble C.M has made observations that in lower courts cases are not being defended properly. The EOs have already been instructed to send new penal of advocates (for defending cases in lower courts) to HQ for approval.
- IV. Court case monitoring system should be regularly observed by the Administrators/Estate Officers.

Thereafter, individual cases as per the agenda were explained by the DA, HUDA.

Speaking orders:-

Faridabad Zone-

Regarding the 48 LAC cases, Administrator Faridabad informed that compliance in case of around 25 cases has already been done but to be updated and for balance orders will be passed by the LAO Faridabad shortly.

Regarding 14 Nos. HUDA Cases Administrator Faridabad informed that the draw relating to 5 cases (Sr. No. 1 to 4 and 6) will be held on 18.9.2017 and case at Sr. No. 5 of agenda has been sent to CTP, HUDA.

The Chairman directed that the relevant orders be passed and the cases should be updated on the CCTN within 7 days.

2017

Gurgaon Zone:-

Regarding 38 Nos. pending LAC cases, Administrator Gurgaon informed that the Court orders have not been received in most of the cases and they are following up with the court to get the orders.

Regarding 58 No. Oustees cases (35 of EO-I, 22 of EO-II, 1 of EO, Rewari), Administrator, Gurgaon informed that the orders will be issued within 15 days.

EO, Rewari informed that their office has sent the cases to HQ for vetting.

The Chairman issued the following directions:-

- i) Administrator Gurgaon to send consolidated proposal on proforma by 15.10.2017
- ii) 67 No. cases should be complied with by EO-I before the next review meeting.
- iii) Compliance of 22 No. oustees cases to be done by EO-II within next 10 days and compliance of 21 No. HUDA cases to be done by EO-II before the next meeting.
- iv) DA HUDA, HQ to check the cases sent by the field offices to HQ and also discuss 12 No. similar cases of Rewari.

COCP Cases:-

Faridabad Zone

Administrator Faridabad/ E.O, Faridabad informed as under:-

- i) COCP No. 2021/ 2016 – Case already sent to HQ.
- ii) 193/2017 – Paper already submitted to AAG.
- iii) 658/2017- Date of draw of lot being finalized.
- iv) 669/2017 – Matter is regarding refund of EDC and thus relates to DGCTP.

Gurgaon Zone:-

- i) COCP No. 1992/2017- E.O-I, Gurgaon informed that reply already sent to HQ on 7.9.2017 for vetting.
- ii) COCP No. 430/2017- E.O-II Gurgaon informed that the reply would be filed by 11.9.2017 after vetting from HQ.
- iii) COCP No. 973/2017- E.O-II informed that the reply will be sent to HQ by 12.9.2017 for vetting.
- iv) COCP No. 2283/2017 – E.O-II informed that reply has already been filed on 5.9.2017.

The Chairman directed as under:-

- i) Administrator Gurgaon/ concerned E.O's to ensure that compliance of all the orders is done before the next review meeting.
- ii) DA, HUDA HQ to prepare a list of cases sent to Advocates (by the concerned E.O's) but not being filed.

(Action to be Taken by: - Administrators/District Attorney(HQ)/Estate Officers/LAOs)

Agenda item No.3: - Enhancement Compensation pending for payment.

The CCF, HUDA informed that the Administrators have already been requested to send individual beneficiary list (name wise award amount) on proforma to HQ by 15.9.2017.

The Chairman directed Administrator Faridabad/ Gurgaon to send the desired list to HQ by 15.9.2017 so as to upload the same on Website of HUDA and for starting payments. Further, LAO, Faridabad / Gurgaon were instructed to re-check the details of amount sent earlier to HQ so that no discrepancy is left out.

(Action to be Taken by: - Administrators/CCF/LAOs)