

From

The Chief Administrator,
HUDA, Panchkula.

MOST URGENT/REVIEW MEETING

To

1. All the Administrators, HUDA (in the state)
2. The Chief Controller of Finance, HUDA, Panchkula.
3. The Chief Engineer & Chief Engineer-I, HUDA, Panchkula.
4. The Secretary, HUDA, Panchkula.
5. The Chief Town Planner, HUDA, Panchkula
6. The Distt. Attorney, HUDA, Panchkula.
7. The Senior Architect, HUDA, Panchkula.
8. The General Manager(IT Cell), HUDA, Panchkula.
9. The XEN(Vig.), HUDA, Panchkula.
10. The Ad.O., Urban Branch, HUDA, Panchkula.
11. The Dy.ESA, HUDA, Panchkula.

Memo No.Dy.ESA(HUDA)/2010/39737-53 Dated:5-10-2010

Subject: Review meeting of Administrators.

It is informed to you that the Review Meeting of Administrators will be held on 10-10-2010 at 10:30 AM in the Conference Hall, C-3, Sector-6, HUDA (HQ), Panchkula. The enclosed issues will be discussed in this meeting.

It is also informed that all the officers should email the information in the prescribed proforma by 06-10-2010 strictly to the concerned Administrator and the Administrators after compilation will send the same to the concerned officers at HQ (mentioned against enclosed agenda) through email by 07-10-2010. The concerned officers of HQ shall consolidate the status reports relating to their agenda items and will put-up the same to the Worthy Chief Administrator by 07-10-2010 strictly and also bring the same in the meeting for discussion.


(R.P.Gupta)

Administrator (HQ),
for Chief Administrator, HUDA,
Panchkula

DA: As above.

CC:

1. PS/CA, HUDA for the information of Chief Administrator, HUDA, Panchkula.
2. The Supdt. (Store) for making necessary arrangement of the meeting.

AGENDA OF THE MEETING TO REVIEW THE STATUS AS ON 30-09-2010

Agenda items								Concerned Officer at HQ
1. Status of Ashiana Schemes								C.E.
S.No.	Name of sector/pla ce	No. of D.U s	Constructi on work to be started	Constructi on work started	Constructi on work completed	If complete d, status of allotment	Remar ks	
2. Status of projects/development works having approved estimated cost of more than Rs.1.00 crores.								C.E.
S.No.	Name of circle	Name of work	Budget for the year 2010-2011	Expenditu re upto 30-9-2010	Date of Start	Likely date of completion	Remar ks	
3. Status of computerization								GM (IT)
S.No.	Name of Urban Estate	Total Sector s made online	Applicatio ns received on single window	Applicatio ns disposed off	Applicatio ns pending	Date of oldest applicati on pending	Remarks (Reason for pendency)	
3-A Status of payment gateway								
4. Status of Land Acquisition (in acres)								CTP
S.No.	Land acquisition proposal under consideration	Joint Site Inspection held or not	Secti on-4	Secti on-6	Award announc ed	Total No. of pending JSIC report	Remar ks	
4-A. Status of acquired land(in acres)								CTP
S.No.	Name of U/E	Land acquired till 30-9-2010	Possession taken	Land under Stay	Reasons for not taking over possession			
4-B Status of Utilization of acquired land (in acres)								CTP
S.No.	Name of U/E	Nam e of sect or	Land acquired till 30-9-2010	Utilized/Plann ed land	Unutilize d/ unplanne d land	Reason for non-utilizati on	Remarks i. Layout Plans prepared ii. Layout plans pending	
5. Review of Recoveries (in lacs)								CCF
S.No.	Name of Urban Estate	Budget	Actual recoveries	Percentage	Remarks			
6. Status of Occupation Certificates								Sr. Architect
S.No.	Name of Urban Estate	Applicat ions received	Occupati on certificate granted	Objection communicat ed	Balanc e	Date of oldest application pending	Remar ks	

7. Status of sanction of building plans								Sr. Architect
S.No.	Name of Urban Estate	Applications received	Sanctioned	Objection communicated	Balance	Date of 3 oldest application pending	Remarks	
8. Status of transfer permission								Ad.O.
S.No.	Name of Urban Estate	Applications received	Permission granted	Objection communicated	Balance	Date of 3 oldest application pending	Remarks	
9. Status of Oustees Claims								Ad.O.
S.No.	Name of U.E.	Name of sector	Oustees claims received	Oustees claims settled	Oustees claims pending	Reason of pendency	Remarks	
10. Status of allotment of alternative plots								Ad.O.
S.No.	Name of Urban Estate	Name of sector	No. of disputed plots	Alternative plots allotted	Balance	Date of 3 oldest application pending	Remarks	
11. Status of condonation of delay								Ad.O.
S.No.	Name of Urban Estate	Applications received	Sanctioned	Objection communicated	Balance	Date of 3 oldest application pending	Remarks	
12. Status/list of resumed property and action taken report regarding residential/commercial/institutional/industrial property separately.								Ad.O.
S.No.	Name of Urban Estate	Name of sector	Detail of property	Date of resumption	ATR for resumed property		Remarks	
					Total resumed property	Total possession taken over		
13. Review of unsold property/plots clearly vacant (Residential/Commercial/Industrial/Others separately)								Dy. ESA
S.No.	Name of Urban Estate	Name of Sector	Name of property	Size of property	Total			
14. Status of Encroachment of HUDA land (in Acres)								XEN (Vig.)
S.No.	Name of Urban Estate	Name of sector	Area under encroachment without court stay	Area under encroachment under court stay	Status of Court stay	Remarks		
15. Status of commercial activities in residential houses								XEN (Vig.)
S.No.	Name of Urban Estate	Name of sector	No. of constructed houses	No. of houses where commercial activities reported	No. of houses where commercial activities closed	No. of houses where commercial activities are going on	Remarks	
16. Status of disciplinary cases								Secy.
S.No.	Name of office	Disciplinary cases pending		Reason of pendency		Remarks		

17. Status of appeal cases under section 17(5) of HUDA Act.							DA
S. No.	Name of Urban Estate	Appeals pending	Reason of pendency	Date of 3 oldest appeals pending	Remarks		
18. Status of Court cases.							DA
Sr. No.	Name of Court	Previous pending	Added during the month	Decided against HUDA	Decided in favour of HUDA	Dismissed as withdrawn	Total
1.	Lower Courts						
2.	Distt. Courts						
3.	Labour Courts						
4.	High Court						
4 (a)	High Court-LAC						
4 (b)	High Court – Other						
5.	Supreme Court						
6.	Distt. Forums						
7	State Commission						
8.	National Commission						
9 (a)	Executions-Consumer Forums						
9 (b)	Executions- Others						
10	Contempt Petitions						
	Total						
18-A Status of Replies/RFA's							DA
Sr. No.	Balance Pending	Replies Filed	Replies not filed	RFA's -Total	Filed in Forums	Not filed in Forums	